

Payment & Credit Card Authorization

Complete this fillable form, save it, and return it with your quote or reservation details.

IMPORTANT PAYMENT SECURITY NOTICE

Do not write or email a full card number, expiration date, PIN, magnetic-stripe data, or CVV/CVC/CID security code. This form records authorization only. Enter payment details through the booking/payment portal at blackchauffeurlimo.com/book, or call +1 (408) 461-8899 to arrange payment through the company's payment system.

1. CARDHOLDER AND BILLING CONTACT

CARDHOLDER FULL NAME

COMPANY / ORGANIZATION (OPTIONAL)

BILLING STREET ADDRESS

CITY

STATE

BILLING ZIP / POSTAL CODE

PHONE

EMAIL

2. RESERVATION DETAILS

PASSENGER / TRAVELER NAME

RESERVATION OR QUOTE NUMBER

SERVICE DATE

PICKUP TIME

VEHICLE / SERVICE TYPE

PICKUP LOCATION

DESTINATION

3. PAYMENT METHOD IDENTIFICATION

Identify the payment card without entering sensitive account data.

☐ Visa ☐ Mastercard ☐ American Express ☐ Discover ☐ Other

LAST FOUR DIGITS ONLY

SECURE PAYMENT / TRANSACTION REFERENCE (IF AVAILABLE)

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4. AMOUNT AND CHARGE INSTRUCTIONS

MAXIMUM AUTHORIZED AMOUNT (USD)	QUOTE / RESERVATION TOTAL (USD)
OPTIONAL GRATUITY INSTRUCTION (AMOUNT OR PERCENTAGE)	REQUESTED CHARGE DATE / TIMING
SPECIAL PAYMENT INSTRUCTIONS	

Pricing may depend on vehicle, date, locations, duration, passenger count, luggage, stops and availability. Only charges included in the accepted quote/reservation or otherwise approved in writing should be processed.

5. CARDHOLDER AUTHORIZATION

- 1

I authorize Black Chauffeur Limo Service LLC to charge the card I provide through its booking/payment system for the amount entered above, subject to the accepted quote, reservation and written terms.
- 2

I understand that additional charges may be processed only when I approve them or when they are expressly permitted by the written reservation terms I accepted, such as approved wait time, added stops, tolls, parking, airport fees, cancellation or no-show charges.
- 3

I confirm that I am the cardholder or an authorized user of the payment card and that the billing and reservation information on this form is accurate.
- 4

This authorization does not waive any rights available under applicable law or payment-card network rules. This form is not a receipt and does not itself process a payment.
- ☐

I have reviewed and accept the applicable quote, reservation and cancellation/no-show terms.

CARDHOLDER SIGNATURE (TYPED OR HANDWRITTEN)	DATE

6. OFFICE USE ONLY - DO NOT RECORD FULL PAYMENT CREDENTIALS

RESERVATION NUMBER	AMOUNT PROCESSED	PROCESSED DATE
PROCESSOR TRANSACTION REFERENCE	RECEIVED / PROCESSED BY	

RETURN OPTIONS
Email the completed authorization-only form to info@blackchauffeurlimo.com. Do not attach card images or sensitive card data.