

Special Event & Charter Service Agreement

PURPOSE OF THIS AGREEMENT

This agreement covers weddings, proms, birthdays, wine tours, concerts, sporting events, hourly service, group transportation and other charter reservations. It supplements the accepted quote or reservation confirmation. Any fee must be stated below, in the accepted quote or in an attached written fee schedule before service.

1. CLIENT AND RESPONSIBLE PARTY

CLIENT / CONTRACTING PARTY

COMPANY / ORGANIZATION (OPTIONAL)

RESPONSIBLE ADULT DURING SERVICE

RESPONSIBLE ADULT MOBILE PHONE

EMAIL

BILLING ADDRESS

2. EVENT AND TRANSPORTATION DETAILS

RESERVATION / QUOTE NUMBER

SERVICE DATE

PASSENGER COUNT

PICKUP TIME

SCHEDULED END TIME

VEHICLE / CONFIGURATION

PICKUP LOCATION

FINAL DESTINATION

SERVICE TYPE - CHECK ALL THAT APPLY

- ☐ Wedding
- ☐ Prom / school event
- ☐ Birthday
- ☐ Wine tour
- ☐ Hourly / charter
- ☐ Corporate / meeting
- ☐ Concert / sporting event
- ☐ City-to-city
- ☐ Other

ITINERARY, PLANNED STOPS AND SPECIAL INSTRUCTIONS

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4. PASSENGER SAFETY AND CONDUCT RULES

- 1

Seat belts and movement.
Passengers must use available seat belts and follow the chauffeur's safety instructions. Passengers may not stand, block aisles or doors, place any body part outside the vehicle, or move in a way that interferes with safe operation.
- 2

Chauffeur authority.
The chauffeur controls safe vehicle operation, lawful stopping locations and route decisions. The chauffeur may decline an unsafe request and may pause or terminate service when conduct presents a safety risk, threatens property, harasses others or violates law.
- 3

No smoking, vaping or illegal substances.
Smoking, vaping, cannabis use and illegal drugs are prohibited in the vehicle. Weapons, flames and hazardous materials are prohibited unless possession and transport are lawful and expressly approved in writing.
- 4

Alcohol and age restrictions.
Alcohol may be possessed or consumed only when lawful, expressly permitted for the reservation and limited to passengers age 21 or older. No person may furnish alcohol to a minor. The chauffeur may request identification and may stop alcohol-related conduct that is unsafe or unlawful.
- 5

Food, beverages and decorations.
Food, beverages, glitter, confetti, adhesives, open flames and decorations require advance approval. The client is responsible for spills, stains, odors, excessive trash and residue beyond ordinary use.
- 6

Respectful conduct.
Threats, fighting, harassment, indecent conduct, tampering with safety equipment, distracting the chauffeur and damage to the vehicle are prohibited. Passengers must comply with lawful instructions and respect the chauffeur, other passengers and third parties.
- 7

Capacity and belongings.
Passenger and luggage limits depend on the confirmed vehicle configuration. No passenger may ride without an available lawful seating position. Passengers are responsible for their personal belongings; found items will be handled under the company's written lost-property procedure.
- 8

Itinerary, timing and overtime.
Added stops, route changes and overtime are subject to availability, safety, law and the accepted pricing terms. Traffic, weather, road closures, event congestion and passenger delays may affect timing; travel duration is not guaranteed.

UNSAFE OR UNLAWFUL CONDUCT

When reasonably necessary for safety or compliance, service may be suspended or ended at a safe location. Any cancellation, termination or no-refund consequence applies only as stated in the accepted written terms and to the extent permitted by law.

5. CLIENT ACKNOWLEDGMENTS

- ☐ I received and reviewed the passenger safety and conduct rules.
- ☐ I will communicate these rules to every passenger before service.
- ☐ I accept responsibility for the conduct of passengers in my party as described in this agreement.
- ☐ I reviewed the disclosed cleaning, biohazard, damage and overtime terms.

3. AGREED CLEANING, BIOHAZARD AND SECURITY AMOUNTS

Enter only amounts disclosed to the client before service. Leave unused items blank.

EXTRAORDINARY CLEANING FEE (USD)

VOMIT / BODILY-FLUID REMEDIATION FEE (USD)

SMOKE / ODOR REMEDIATION FEE (USD)

SECURITY / DAMAGE DEPOSIT (USD)

OVERTIME RATE OR BILLING INCREMENT

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6. CLEANING, VOMITING, BIOHAZARD AND DAMAGE RESPONSIBILITY

- 1
- Ordinary use versus extraordinary cleaning.
Routine cleaning from ordinary transportation use is not an extraordinary cleaning charge. The responsible client agrees to pay a disclosed fee or reasonable documented cost for excessive trash, food or drink spills, stains, glitter, confetti, smoke or odor remediation, and other cleaning beyond ordinary use caused by the client or the client's passengers.
- 2
- Vomiting and bodily fluids.
Vomit, blood, urine and other bodily fluids may require professional biohazard cleaning and temporary removal of the vehicle from service. The client agrees to pay the disclosed bodily-fluid remediation fee entered on page 1, or reasonable documented remediation costs when the written terms use actual-cost billing.
- 3
- Physical damage.
The client is responsible for damage caused by the client or the client's passengers, including damage to seats, upholstery, doors, windows, controls, entertainment equipment and exterior surfaces. Charges must be limited to reasonable documented inspection, cleaning, repair or replacement costs and any other amount expressly allowed by the accepted terms and law.
- 4
- Documentation and payment authorization.
Black Chauffeur Limo Service LLC may document vehicle condition with time-stamped photographs, incident notes, vendor estimates or invoices. Any charge must follow the separate payment authorization and the accepted written terms. This agreement does not authorize storage of full card information or a CVV security code.
- 5
- Disputes and corrections.
The client should report a disputed cleaning or damage charge promptly and provide supporting information. Nothing in this agreement waives rights available under applicable law or payment-card network rules.

7. RISK ACKNOWLEDGMENT AND LIMITS

- 6
- Inherent and third-party risks.
The client understands that transportation and event travel can involve ordinary risks from traffic, road conditions, weather, other motorists, venues and passenger behavior. The client accepts those ordinary risks to the extent permitted by law and remains responsible for following safety instructions.
- 7
- Delays and circumstances outside reasonable control.
The company is not responsible for delay or inability to perform caused by traffic, weather, road closures, mechanical events despite reasonable maintenance, government action, venue restrictions or other circumstances outside reasonable control, except where responsibility cannot lawfully be limited.
- 8
- No unlawful release.
Nothing in this agreement releases or limits responsibility for fraud, willful misconduct, gross negligence, violation of law or any liability that cannot legally be waived.
- 9
- Passenger-caused third-party claims.
To the extent permitted by law, the client agrees to reimburse the company for documented third-party losses arising directly from a passenger's intentional, unlawful or property-damaging conduct, excluding any loss caused by the company's legally responsible conduct.

8. INCIDENT DETAILS - COMPLETE ONLY WHEN NEEDED

INCIDENT DATE AND TIME	VEHICLE / CHAUFFEUR REFERENCE

DESCRIPTION, AFFECTED AREA AND SUPPORTING DOCUMENTATION

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9. PROM, SCHOOL EVENT AND MINOR-PASSENGER PROVISIONS

NO ALCOHOL FOR PASSENGERS UNDER 21

No alcohol is permitted for any passenger under age 21. A parent or legal guardian must sign for the minor passenger named below. The organizer must obtain separate authorization for other minors when required; one signer should not claim authority for unrelated minors.

MINOR PASSENGER NAME

MINOR DATE OF BIRTH

PARENT / LEGAL GUARDIAN NAME

PARENT / GUARDIAN MOBILE

EMERGENCY CONTACT NAME

EMERGENCY CONTACT MOBILE

- ☐ I am the parent/legal guardian of the named minor and authorize the transportation described in this agreement.
- ☐ I reviewed the passenger rules and will ensure the named minor understands them.

10. AGREEMENT, DISCLOSURES AND SIGNATURES

By signing, the client confirms that the accepted quote/reservation, disclosed fee amounts, attached written policies and this agreement were available for review before service. Changes must be in writing. If a provision is unenforceable, the remaining lawful provisions continue to the extent permitted. California law governs, subject to mandatory consumer protections and any law that cannot be varied by agreement.

- ☐ I have read, understand and agree to the applicable terms in this four-page agreement.

CLIENT / RESPONSIBLE PARTY SIGNATURE

DATE

PRINTED NAME

COMPANY / ROLE (OPTIONAL)

PARENT / LEGAL GUARDIAN SIGNATURE (WHEN APPLICABLE)

DATE

RETURN: info@blackchauffeurlimo.com | Do not email full payment-card details or CVV security codes.